

CITY OF NEW HAVEN
PO BOX 98
302 CENTER STREET
NEW HAVEN, KENTUCKY 40051
PHONE 502 549 3177

The New Haven Board of Commissioners will meet Thursday evening December 16, 2010 at 6:00 PM. The meeting will be held at City Hall, 302 Center Street. The public is encouraged to attend.

CC: Kentucky Standard
WBRT-WOKH
Board of Commissioners

NEW HAVEN BOARD OF COMMISSIONERS

December 16 2010

CALL TO ORDER

WELCOME GUESTS

OLD BUSINESS

KIRKPATRICK HEIGHTS – LETTER OF CREDIT-FYI
CITY LOGO/VEHICLES--FYI

MINUTES NOVEMBER 18, 2010
SPECIAL MEETING DECEMBER 9, 2010

GENERAL ADMINISTRATION

AUDIT REPORT
NOVEMBER FINANCIAL REPORTS AND DECEMBER BILLS
ANIMAL ORDINANCE #420 2ND READING
CHRISTMAS PARADE REPORT
JUDGE SIMMS OATH OF OFFICE DEC 27@ 11AM
CABLE FRANCHISE RENEWAL

WATER AND SEWER DEPARTMENT
BID FOR CONTRACT C

RECREATION DEPARTMENT

STREET DEPARTMENT
HAND RAILS ON MAIN STREET

POLICE DEPARTMENT

EXECUTIVE SESSION –KRS 61.81 (PENDING LITIGATION)

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS
ADDITIONAL COMMISSION MEMBERS

ADJOURNMENT

**New Haven Board of Commissioners
December 16, 2010**

The following were present:

Mayor Tessie Cecil
Jerry Nevitt
Joanie Corbin
Keith Bartley
Jason Strange
Linda Mattingly

Bob Johnson
Freddy DeWitt
Don Cecil
Tim Bartley
Jeff Rogers

John Ray Ball
Stephanie Hornback
Buddy Cambron
Corey Holbert
Christopher Cecil

Mayor Cecil called the meeting to order and Christopher Cecil led the pledge.

Old Business

Kirkpatrick Heights—Letter of Credit—Linda reported that David Howard's letter of credit has been renewed through Town and Country Bank and will be effective until the area in question meets the approval of the Board of Commissioners. Freddy reported that he had talked with Mr. Howard and he has made arrangements to address the issues noted in the recommendation by Jim Limieux in an effort to prevent erosion in this area.

City Logos on City Vehicles—This project has been completed and all the city vehicles have city logos on their doors.

New Business

Minutes—The Minutes of November 18, 2010 and the special meeting of December 9, 201 were approved on motion of John Ray and second of Bob.

General Administration

Audit Report—Jason Strange from Smith and Company presented the 2009/2010 Fiscal Year Audit report to the Commission. He noted that all in all it was a clean report. Jason reported that he had difficulties in obtaining the depreciation schedule for the Proprietary Funds from the preceding auditor. Therefore the depreciation in that fund is an estimated amount. It was noted that the Fire Department using the City's EIN must be included in all financial reports and budgeting. All those signing checks for the Fire Department Account are required to be bonded. The Commission received bounded copies and Jason invited anyone who had questions to call or email him.

Additional Commission Members 2011—Jeff Rogers, 291 Center Street, presented the Commission with a letter asking for consideration for one of the vacant positions on the Commission in 2011. (See attached letter). John Ray Ball also submitted a letter asking

for the same consideration. (See attached letter) This issue will be addressed early in 2011.

The November Financial Report and the December Bills were approved on motion of Freddy and second of John Ray.

Animal Ordinance #420 Series 2010 Second Reading was approved and adopted by aye votes of: Bob Johnson, Freddy DeWitt, John Ray Ball, Jerry Nevitt and Mayor Cecil.

Christmas Parade—Linda reported that the annual Christmas Parade was a great success with numerous floats. Santa visited with approximately 170 children after the parade.

FYI—Judge Simms' office called and said that the Judge would be issuing the Oath of Office to all newly elected officials wishing to participate December 27 at 11:00AM.

Cable Franchise Renewal—This is scheduled for renewal for June 14, 2011. It is time to begin thinking about this process. Linda Ain, an attorney who specializes in Cable Renewals, has offered her services if we choose to hire her. This issue will be addressed in January.

Mayor Cecil reported the Land and Water Conservation and the Crumb Rubber Grants are due in January.

Water and Sewer Department

Bids for Contract C—Upon recommendation of HMB, Bob made a motion to award Contract C for sewer rehabilitation to WHF for \$179,713.50. John Ray seconded. All voted in favor.

Tim reported that the City had some repair work for areas that have fallen in due to Contract A of the Sewer rehab.

Recreation Department

Jerry reported that the bleachers have arrived at the Football Field. These were a donation from the Nelson County Board of Ed.

Tim was instructed to have the park entrance sign refurbished. This project was approved two years ago.

Police Department

Corey reported that Sheriff units are covering the area during his time off.

Freddy made a motion to go into executive session to discuss pending litigation per KRS. 61.81. John Ray seconded. All voted in favor. Bob made a motion to return to regular session. John Ray seconded. All voted in favor. No action was taken as a result of the executive session.

Freddy reported that the Firefighters Dinner is scheduled for January 8. The Mayor Appreciation Day is scheduled for January 2.

Oath of Office—Mayor Cecil issued the Oath of Office to Mayor-Elect Bob Johnson, Commissioners Elect Freddy DeWitt and Don Cecil.

John Ray moved for adjournment and Freddy seconded. All voted in favor.

Mayor

Clerk

Main Identity

From: "Linda Ain" <lindaain@insightbb.com>
To: <lindanewhaven@adelphia.net>; <DWTRCECIL@bellsouth.net>
Sent: Thursday, December 02, 2010 10:39 AM
Subject: Time Warner

I hope you had a great Thanksgiving!!

I was looking through my files & I noticed that your cable franchise expires on June 14, 2011. I know that seems like a long time away & that we just finished negotiating the extension, but as you know Time Warner has not made this process easy.

If you would like me to help the City with the negotiation of its franchise with Time Warner, I would be more than happy to do so. Please call me with any questions.

Linda K. Ain
The Law Firm of Linda K. Ain
4725 Inman Drive
Lexington, KY 40513
phone: 859-224-3035
fax: 859-223-0646
lindaain@insightbb.com



3 HMB Circle
 U.S. 460
 Frankfort, KY 40601
 Office: (502) 695-9800
 Fax: (502) 695-9810

December 14, 2010

Hon. Tessie R. Cecil, Mayor
 City of New Haven
 302 Center Street, P.O. Box 98
 New Haven, KY 40051


Re: Contract C - Gravity Sewer System Improvements
 Award Recommendation
 HMB Project No. 4103.04

Dear Mayor Cecil:

As you are aware, the above referenced project was bid on Wednesday, December 8, 2010. The low bidder for Contract C - Gravity Sewer Replacement was WHF, Inc. with a bid of \$179,713.50. HMB has checked WHF's references for previous sewer projects and have worked with them in New Haven on a water project in the past, both their references and our past experience was positive. HMB has also checked the references of the proposed subcontractor, GWC, and have worked with them in the past on a water project as well; based on the references and our experience we recommend this contract be awarded to the low bidder.

If you have any questions regarding this matter please do not hesitate to contact me at (502)695-9800.

Sincerely,
HMB Professional Engineers, Inc.


 Ray Bascom, PE
 Project Engineer

cc: Linda Mattingly - City of New Haven
 Tim Bartley - Public Works Director
 Ashley Willoughby, LTADD
 Steve Bush - WHF, Inc.
 Bob Blankenship, PE - HMB
 Chris Stewart, PE - HMB

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- Highway Engineering
- Structural Engineering
- Water & Wastewater
- Site Development
- Master Planning
- Environmental Planning
- Surveying
- Project Management
- Cost Estimation
- Construction Inspection
- Aviation Services
- Environmental Remediation
- Landscape Architecture

New Haven Board of Commissioners

This is to certify that the following were duly sworn December 16, 2010:

Bob Johnson--Mayor
493 High Street
New Haven, KY 40051

Freddy DeWitt--Commissioner
477 North Fifth Street
New Haven, Kentucky 40051

Donald Cecil-Commissioner
379 Center Street
New Haven, KY 40051